

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 01-OCTOBER 2025

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 01-October 2025 at 7.00 p.m. in the Gildhouse.

1. To note persons present and receive apologies for absence: 447/25

In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Eric Harris, Tom O'Sullivan, Graeme Swatton and Liz White.

Apologies were received and accepted from Cllrs. Michelle Carter, Pamela Idelson and John Worth.

Members of the public present 2.

2. Declarations of Interests: None received. 448/25

3. Requests for Dispensation: None received. 449/25

4. Public Open Session: A member of the public attended the meeting to discuss the upcoming Remembrance Day Service. With the Chair's discretion, item 9(e) was brought forward for discussion at this stage of the meeting. For clarity, the minutes are recorded in agenda order. 450/25

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of the Full Council:

RESOLVED, unanimously that the Minutes of the Ordinary Meeting held on 17-September 2025 were a true and accurate record and were signed by the Chair. 451/25

(b) Note any matters arising - None. 452/25

6. Correspondence to discuss and resolve a course of action with any associated expenditure:

Correspondence schedule was reviewed and the following **NOTED**.

(a) 24/09/2025 CALC News Bulletin - Following discussions it was **AGREED** Cllr. Tom O'Sullivan attend FOI training. It was further **RESOLVED** that the Council sign the Civility and Respect Pledge. 453/25

7. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment: None received. 454/25

(b) To note any applications received from Cornwall Council by the time of the meeting:

PA25/05551 Proposal: Single custom build dwelling and solar array.

Location: Land South of Mount Pleasant Cottage, Poundstock, Bude, Cornwall EX23 0DD. 455/25

(c) Planning Decisions – NOTED <https://www.poundstock-pc.gov.uk/planning-applications> 456/25

8. Finance to discuss and resolve a course of action with associated expenditure:

(a) To note income, banking and investment statements - NOTED. 457/25

(b) To resolve to approve payment of outstanding accounts as per schedule.

RESOLVED unanimously, to make payments as scheduled. 458/25

9. Agenda items to discuss and resolve a course of action and associated expenditure:

(a) To receive an update and consider next steps for a new hall for Poundstock - It was noted that there had been no further update since the last meeting. 459/25

(b) To receive an update and consider next steps for the public toilets - An emergency call-out was required to clear overflowing drains at the public toilets. A quote from S. Cholwill Drain, Jetting and Groundworks for £100.00 to repair sharp edges in the manhole was considered, and it was **unanimously RESOLVED to instruct S. Cholwill to proceed with the works.** 460/25

(c) Hele Valley Trail update - Cllr. Tom O'Sullivan reported the matter is now progressing with solicitors. 461/25

(d) To receive an update and consider next steps for Widemouth Bay Car Park (Cllr. Stephen Blake).

It was noted that there had been no further update since the last meeting.

Cllr. Blake reported on the Making Space for Sand meeting he attended as a parishioner. It was **AGREED that Cllr. Blake will attend future meetings as the Council's representative.** 462/25

- (e) To consider arrangements for Remembrance Day (Cllr. T. O'Sullivan).
Remembrance Day arrangements were discussed with Revd. Saunders. It was agreed that the Council and the Church would work together to combine the wreath-laying and Church Service into one event, creating a more meaningful act of remembrance for the parish. Parish groups are invited to lay wreaths at the War Memorial, and the Clerk will produce a poster to publicise the event. **463/25**
- (f) To receive an update on PROW 28 (Cllr. T. O'Sullivan).
Following discussion, it was **RESOLVED Cllr. Tom O'Sullivan to follow up with Cornwall Council regarding PROW 28, as no response has yet been received following their commitment to inspect the site.** **464/25**
- 10. To receive reports and authorise any action:** **465/25**
- (a) Poundstock Ward Member's Report: Cllr. Chopak was unable to attend and sent apologies.
- (b) Chair's Report: The Chair reported that he had attended 'Making Space for Sand' and Neighbourhood Development Plan meetings.
- (c) Clerk's Report: The Clerk contributed to the meeting when invited but had no formal report.
- (d) Assistant Clerk's Report: The Assistant Clerk had nothing to report on this occasion.
- 11. NDP Steering Group to receive reports and authorise any action and expenditure:**
NDP Chair Matthew Blows, spoke on the draft plan previously circulated and outlined the next steps of the six-week Regulation 14 consultation. Following discussions, **it was RESOLVED to proceed to Regulation 14, subject to any final comments or amendments from the Council.** **466/25**
- 12. Councils Representatives to receive reports from Outside Bodies:** No reports. **467/25**
- 13. Portfolio Reports to receive written reports and authorise any action and expenditure:**
- Police Advocate & Emergency Procedures Cllr. Graeme Swatton gave a brief report on available grants for CCTV, which he passed to BSTC. He presented travel expenses of £59.40 for attending a meeting in Exeter, **it was unanimously RESOLVED to approve payment.** **468/25**
- Churchyard & Cemetery Portfolio Cllr. Eric Harris reported that an unmarked bench in the cemetery had fallen into disrepair and was considered unsafe for public use. In line with Council policy and with regard to ensuring the safety and dignity of the cemetery, it was unanimously **RESOLVED with regret to remove the bench.** **469/25**
- 14. Co-option of Parish Councillors:** It was **NOTED** that there are currently two casual vacancies, and no further applications have been received to date. **470/25**
- 15. Items for Information:** None. **471/25**
- 16. Notification of meeting and suggested items for the agenda:** **472/25**
The next ordinary meeting will be held at the Beach House on 15-October 2025 and the following meeting on 05-November 2025.
- 17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**
During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the public and press will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; 'to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw'. **473/25**
- 18. Close the Meeting -** Meeting Closed at 20:45. **474/25**

FINANCE SCHEDULE 01-OCTOBER 2025

BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 29/08/2025	£48,428.84
Reserve Account	Statement 29/08/2025	£82,153.77
CCLA	Statement 31/08/2025	£91,954.01
Call Account	Statement 31/08/2025	£316,985.77

INCOME

TOTAL INCOME 01/10/2025	£0.00
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EXPENDITURE

British Gas Business	Invoice 807045689 Public Toilets 02-Aug to 01-Sep (BACS)	£116.35
TEEC Limited	Invoice 5435 Increase Storage Allocation (BACS) Min. 435/25	£28.80

TOTAL EXPENDITURE 01/10/2025	£145.15
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